

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – PUBLIC WORK SESSION

Monday, October 7, 2013

Fort Lee High School Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Public Work Session was called to order at 8:15 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mrs. Holly Morell led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mr. Carmelo Luppino, Jr., Mrs. Esther Han Silver, Mrs. Holly Morell,
Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh,
Mr. Joseph Surace, Ms. Helen Yoon and Mr. Yusang Park

ALSO PRESENT: Mr. Paul Saxton, Dr. Sharon Amato, Mr. Robert Brown and
Dennis McKeever, Esq.

ABSENT: None

5. **PRIVATE WORK SESSION**

6. **REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Dr. Frank Calabria spoke about various activities going on at the High School. Two students from the Student Council gave a video presentation on the new Open Campus Lunch Program.
- ◆ Members of the SSP Architect Group gave a presentation on the proposed Facilities Master Plan.
- ◆ Mr. Alex Guzman gave a presentation on the New Evaluation System
- ◆ Students addressed the board on two school related matters involving the Math Club.
- ◆ Mr. Paul Saxton and Mr. Yusang Park answered.

At approximately 8:56 PM, Mr. Candace Romba, offered, seconded by Mrs. Holly Morell, to take a five minute recess from the Private Work Session. On voice vote, motion carried unanimously.

At approximately 9:04 PM, Mr. Peter Suh, offered, seconded by Mr. Carmelo Luppino, to return to the Public Work Session. On voice vote, motion carried unanimously.

7. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

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| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology – District Technology Purchase |
| 4. Buildings & Grounds | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

- ◆ Negotiations Committee Report – Mr. Dennis McKeever gave an update.
- ◆ Buildings and Grounds Report – Mr. Carmelo Luppino gave an update on the Construction Projects.
- ◆ Personnel Committee Report – Mrs. Holly Morell gave an update on the Personnel Committee meeting.

8. **PUBLIC WORK SESSION-None**

At approximately 9:20 PM, Mr. Joseph Surace, offered, seconded by Mr. Peter Suh, to begin Public Comment. On voice vote, motion carried unanimously.

9. **APPROVAL OF MINUTES**

The minutes from the Private Work Session and Regular Business Meeting on September 23, 2013.

	Motion by Mrs. Holly Morell	Seconded by Mrs. Helen Yoon	
	The minutes from the Private Work Session and Regular Business Meeting on September, 2013.	On roll call, Motion carried.	

10. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Mrs. Bruna Capalbo asked about the second reading of items being reviewed by the Policy Committee. She commented about the proposed new Physical Education position.
- ◆ Mrs. Paula Colbath stated School #4 PTA is hosting a forum on October 8, 2013 to meet the school board candidates. She also inquired about the receptionist position that is being outsourced.

- ◆ Mr. Howard Pearl commented on a property at the Middle School not being used by the Board of Education but is owned by the Board of Education. He also commented on smoking being observed on school grounds and the behavior of several student athletes at the Fort Lee soccer games.
- ◆ Mrs. Bruna Capalbo talked about a stipend that the board is going to establish for a new Cocurricular position.

11. ALL RESOLUTIONS AND REPORTS OF COMMITTEES

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL OF CHANGE ORDERS	
	Motion by Mr. Carmelo Luppino To Approve #1B&G	Seconded by Mr. Joseph Surace On roll call, Motion carried.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF CLASS TRIPS AT A TOTAL COST TO DISTRICT NOT TO EXCEED \$9,175.00	
	Motion by Mrs. Candace Romba To Approve #1CUR	Seconded by Mrs. Esther Han Silver On roll call, Motion carried.

<u>Finance</u>		
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$6,372,261.59	
#2F	APPROVAL OF JOSTENS CONTRACT FOR HIGH SCHOOL YEARBOOK	
#3F	AMEND HOURLY RATE FOR OFFICE TEAM AGREEMENT	
#4F	ENGLEWOOD PUBLIC SCHOOLS BOE JOINT TRANSPORTATION FOR 2013-2014	
#5F	APPROVAL OF ADDITIONAL ATHLETIC GAME WORKERS FOR 2013-2014	
	Motion by Mr. Joseph Surace To Approve #1F - #5F	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace abstained from one item on Resolution #1F.

<u>Personnel</u>		
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$4,563.04	
#2P	APPROVAL OF JOB DESCRIPTIONS : GUIDANCE COUNSELOR, HEALTH AND PHYSICAL EDUCATION TEACHER & CO-CURRICULAR	

#3P	SALARY CORRECTION FOR NICOLE BOOTE AS ENGLISH TEACHER AT FORT LEE HIGH SCHOOL FOR 2013-2014	
#4P	DATE CORRECTIONS FOR AMENDED MATERNITY LEAVE FOR STACEY MARGOLIES AS ELEMENTARY TEACHER AT SCHOOL NO. 2	
#5P	DATE CORRECTIONS ON AMENDED MATERNITY LEAVE FOR JOANNE BAKAS AS ELEMENTARY TEACHER AT SCHOOL NO. 3	
#6P	MATERNITY LEAVE FOR DANA DELUCCA AS SPECIAL EDUCATION TEACHER AT SCHOOL NO. 3	
#7P	MEDICAL LEAVE FOR DOMENICA NIGRO AS BSI MATH TEACHER AT LEWIS F. COLE MIDDLE SCHOOL	
#8P	AMENDED MEDICAL LEAVE FOR CORY SOHN AS ELEMENTARY TEACHER AT SCHOOL NO. 1	
#9P	PSAT PROCTORS	
#10P	APPOINTMENT OF NAKO YADA FROM PART-TIME 2/5TH TO PART-TIME 3/5TH ESL/BILINGUAL TEACHER AT SCHOOLS 1, 2, AND 4	
#11P	AMENDED MATERNITY LEAVE FOR MARIA CASTANO AS MEDIA SPECIALIST AT SCHOOL NO. 2	
#12P	APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR 2013-2014	
#13P	RESIGNATION OF ROBERT BROWN AS INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY	
#14P	APPOINTMENT OF JAMES PULIATTE AS SCHOOL COMMUNITY SERVICE COORDINATOR AT FORT LEE HIGH SCHOOL	
	Motion by Mrs. Holly Morell To Approve #1P - #14P	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #9P.

12. **OLD BUSINESS**

13. **NEW BUSINESS** – The Board thanked Mr. Brown for his services. Mrs. Holly Morell asked about the pay phone and a new PA system for the board meetings.

14. At approximately 9:43 PM, Mrs. Candace Romba, offered, seconded by Mr. Joseph Surace, to adjourn the Public Work Session. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,



ROBERT R. BROWN
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

RB/mp
Att. 10-17-13